

CHILD SUPERVISION POLICY

Rationale:

- To ensure that our children are appropriately supervised in the school at all times.

Aims:

- That policies and procedures are in place to protect children against harm and that the children attending this school are safe and supported.

Implementation:

- Before school (from 8:30am), afternoon bus time and after school there will always be a teacher rostered on duty.
- During lunch and recess two members of staff are rostered on duty.
- Children are not to be dropped off at school until 8.30am
- Children must be collected by 3.45pm after which there is no teacher rostered on to supervise children.
- Children are not allowed into the canteen area unless supervised by a teacher for specific learning activities and there is to be a maximum of 5 children in the canteen at any one time.
- Children are not allowed in the music room without supervision.
- Children are not allowed in the library without supervision.
- Children are not allowed in the staff room without supervision.
- Appropriate signage must be maintained on the school access gates to advise that the use of play equipment is only permitted in school hours when a staff member is on yard duty.
- Children are not allowed access to computers or any other school technology without supervision.
- All staff have a duty of care whenever they and children are on site.

Evaluation:

This policy will be reviewed annually.

Reviewed by staff (no changes)
Ratified by the Management Team in...
Ratified by Board of Directors in

April 2008
September 2010
July 2013